

**Colorado Chapter Ninety-Nines
Business Meeting Minutes
Nov 5, 2024**

1. Meeting called to order:

The regular Business Meeting of the Colorado Chapter Ninety-Nines was called to order on November 5, 2024, by Chairman Link at 6:31 p.m. via Google Meet. Amanda Willson recorded the minutes.

2. Welcome and Introductions:

Roll Call:

Board of Directors Present:

Jane Link, Chairman
June Stewart, Vice Chairman
Amanda Willson, Secretary
Sue Osborne, Treasurer
Robbi Fung, Director

Not Present:

Carly Kurzava, Director

Also Present:

Margot Plummer
Gretchen Jahn
Stephanie Wells

3. Review / Discussion of Previous Meeting Minutes and Reports:

1. July/September/October 2024 Minutes
2. October 2024 Treasurer's Report

Vice Chairman Stewart moved to approve the July, September and October BOD minutes, Director Fung seconded the motion, motion passed.

Ms. Osborne's stated the credit card payment is due on November 18th and includes expenses from the food truck and the GoDaddy domain. The charges will be reflected on the credit card bill for November. The ARC account has been closed, and the funds have been transferred to the regular account. She inquired how we should allocate the \$5,488.16 that was withdrawn from the ARC account.

Ms. Sinclair and Ms. Osborne will be hosting the virtual Thanksgiving fundraiser. The discussion centered on directing the funds to support the general fund instead of the student pilot scholarship.

Ms. Jahn recommends that the \$4,000 contribution to the Ruehle fund be re-evaluated to maintain the separation of all donations. It could potentially be designated for a future women pilot scholarship or be combined with the Ruehle fund. She advises consulting with a CPA, emphasizing that these funds should not be merged. The scholarship committee will hold a discussion about the distribution of the Thanksgiving funds and the \$4,000 from the ARC financial closeout.

4. Unfinished Business:

1. Chapter SOPs/Standing Rules – Chairman Link

Board members received an email containing a link to the Chapter's Standard Operating Procedures (SOPs). Once a date is established, the board will evaluate the suggested changes to confirm that the SOPs are in line with best practices and the organization's mission.

2. Schedule meeting for review/recommendations from Poker Run – Chairman Link
A meeting is set for tomorrow, November 6, 2024, at 3:30 PM to review the results of this year's poker run and to discuss our plans for the upcoming year.
3. Holiday party prep - Jane Ruehle has accepted invitation.
 - a. Create Invite
 - b. Follow up email blast.
 - c. Receive RSVPs
 - d. Get supplies at BJC.

Ms. Willson will collaborate with Ms. Fung to ensure the invitation is sent out.

4. Proposed Budget items.
Ms. Jahn suggests having the treasurer prepare a draft budget for the board's review after the start of the year. More updates will follow.

5. New Business:

1. Next BOD meeting
The upcoming board meeting is scheduled for January 7th, 2025, at 6:30 PM, and will be held through Google Meet.
2. Blast for this weekend's program.
Chairman Link has requested that we send an email blast to the members and the Pikes Peak chapter and include additional information about Brian Schiff, our guest speaker.

6. Standing Committee Reports:

1. Airmarking – Laura Abraham - unavailable until further notice
No Report
2. Membership – Jan McKenzie
As of now, we have 186 members, with six members one-month past renewal and five members two months past renewal. A new member from Leadville, who joined in September, is eager to volunteer. The board explored assorted opportunities for her involvement. We need to gather information about her background, skills, and how long she has been a part of the ninety-nines.
3. Newsletter – Margot Plummer
Please submit information on any new rating or photos you would like added to the newsletter. by November 20th.
4. Scholarships
 - a. Chapter Scholarships - Jan McKenzie
 - b. AE Scholarship & First Wings – Chairman Link stated, we are currently waiting for results on three applications, with the next award deadline set for January 1. Planning is underway for

an overview presentation on the AE scholarship. The Future Women Pilot scholarship will open in March, with awards granted at the beginning of May.

5. Website & Technology – June Stewart

Ms. Stewart mentioned that she prepared a report summarizing the last three months. Activity has decreased, and WIX is up for renewal at the end of December. Chairman Link inquired about a calendar option, but due to WIX's issues, the report maintained the line-item format.

6. Youth Outreach – (position open)

No Report

7. Student Pilot Meetup Group – Anastasia McCune/Carly Kurzava

No Report

8. Social Media - Kelly Kang

No Report

9. Programs – Amanda Willson

Ms. Willson informed the board that she is seeking suggestions for guest speakers or program events for the upcoming year. Many of the speakers she contacted are unavailable for the month of January.

2024

- November 9 Brian Schiff
- December 14 Holiday Party
- January Virtual Guest Speaker - TBD

7. Other Position Reports:

1. Archivist – Jan McKenzie

No Report

2. News Reporter – Lydia Baldwin

Ms. Baldwin is seeking someone to assume responsibility for writing the magazine article. The deadline for submission to the grassroots is December 1st.

8. Adjourn:

There being no further business, the meeting adjourned at 7:39 p.m.